

## Residence permit & Work permit

A foreign employee/student (from outside the European Economic Area (EEA) and from outside Switzerland) wishing to work in the Netherlands must meet several requirements.

The residence permit is generally already in the possession of the foreign employee/student, but the work permit needs to be applied for by EURflex at the Employee Insurance Agency (UWV).

### Flexiworkers:

#### **What is a 'TWV'?**

As a non-EU flexiworker, it depends on your residence permit card whether EURflex needs to apply for a 'tewerkstellingsvergunning' (TWV), a work permit. With this permit you are allowed to work a maximum of 16 hours per week or 40 hours per week during the summer break (June, July, August).

#### **Residence permit**

If you see "TWV vereist" written on the back of your residence permit, then it is most likely mandatory for you to have a work permit. EURflex can assess this when we receive the scans (front and back) of your residence permit.

#### **Necessities**

We need the next information to apply for your work permit: scan of your residence permit, your BSN number and a scan of your passport. We kindly advise you to do this as soon as you receive our email for the registration at EURflex.

It may take up to 5 weeks before EURflex receives feedback from the UWV. In the meantime, you are legally not allowed to work. If you do, it can have consequences for your right of residence, so we strongly advise you not to do this.

Do you have a current work permit at a different employer? Please let EURflex know, so we can take this into account. Otherwise, you risk having your work permit application rejected and this will cause unnecessary delay.

#### **Expiration date permits**

After the expiration date of the work permit, you will not be allowed to work despite EURflex's client requesting an extension. EURflex will first have to apply for a new work permit and the work permit needs to have been issued by the UWV.

3 months before the expiration date of the residence permit, a new residence permit can be requested at the Immigration and Naturalisation Service (IND). Make sure you submit the extension of the residence permit to the IND on time.

#### **Search year (Zoekjaar)**

If you have a residence permit with a 'Zoekjaar', there is no need to apply for a work permit. Also, there is no restriction on the number of hours to be worked, whereby the maximum of the CAO NU is applicable.